

Business Finance Application

Please use black pen and block letters

APPLICANT DETAILS

Full name of applicant (eg Company, Business, Sole Trader, Individual)

Contact Name

Office phone number

Fax number

Contact Address

State

Postcode

Email address

Website address

LOAN PURPOSE AND AMOUNT

Loan purpose (eg purchase premises, purchase plant, vehicles or equipment, buying out business partner etc. If more than one purpose, use sections 2 and 3 as needed)

	Amount Needed
1. <input type="text"/>	\$ <input type="text"/>
2. <input type="text"/>	\$ <input type="text"/>
3. <input type="text"/>	\$ <input type="text"/>
Total loan amount	\$ <input type="text"/>

BUSINESS DETAILS

Business Structure Company Proprietorship (including sole traders) Partnership

Is there a trust involved Yes No

Type of Company Normal company Trustee of Family Discretionary Trust Trustee of unit

Trust trustee of another type of trust - give details

ACN / ARBN / ABN / Business Registration No.

Date of incorp. (if app)

 / /

Date business name reg'd (if app)

 / /

Name of trust (if applicable)

Date of trust deed

 / /

Date/s of any variations

 / /

Business address

State

Postcode

Postal Address (if different from above)

State

Postcode

Accountant's business name

Phone

Fax

Accountant's contact name

Accountants email address

Accountant's address

Solicitor's business name

Phone

Fax

Solicitor's contact name

Accountants email address

Solicitor's address

BUSINESS DETAILS

Main business activity

Other business activity (if any)

Date company / business established

Total number of staff / employees

Current ownership / management of company / business

Who are the other key people in the business?

Title / position

Time in position

OWNERS / PARTNERS / DIRECTORS / GUARANTORS DETAILS

1. Full name of owner / partner / guarantor

Position / Title (eg Man. Dir.)

Date of birth

Driver's licence no.

Shareholding %

Residential address

2. Full name of owner / partner / guarantor

Position / Title (eg Man. Dir.)

Date of birth

Driver's licence no.

Shareholding %

Residential address

3. Full name of owner / partner / guarantor

Position / Title (eg Man. Dir.)

Date of birth

Driver's licence no.

Shareholding %

Residential address

4. Full name of owner / partner / guarantor

Position / Title (eg Man. Dir.)

Date of birth

Driver's licence no.

Shareholding %

Residential address

SECURITY

Please detail any asset/s owned by the company / business or its principals that may be offered to bcu to secure lending

Asset 1

Asset owner

Estimated value

Asset 2

Asset owner

Estimated value

Asset 3

Asset owner

Estimated value

Asset 4

Asset owner

Estimated value

Other security - give details

CONTINGENT LIABILITIES

Have owners / partners / directors provided guarantees or security to support any debt or liability not disclosed in the supplied balance sheet? Yes (*give details*) No

Have owners / partners / directors, in any capacity, ever been bankrupt, insolvent, under administration, had their estate assigned or had an unsatisfied judgement against them for debt? Yes (*give details*) No

CHECKLIST

- Copies of full financial statements for the past three years and any interim figures certified and signed as correct by the owners / directors (include director's reports, balance sheets, profit and loss statement and depreciation schedule)
- Cash flow budget for at least the next 12 months (if one not already held, complete cash flow worksheet enclosed with this application)
- List of debtors by age (eg current 30 / 60 / 90 days) and amount owing
- Plant and equipment register
- List of creditors by age (eg current 30 / 60 / 90 days) and amount owing
- Copies of last 12 months' bank statements for any non-bcu transaction accounts and loan accounts
- Copies of taxation returns for the past three years
- Copies of valuation reports for any property offered as security (if available)
- List of associated entities, including family tree of companies in group (if applicable)
- Completed and signed Customer Statement of Position form for all partners / owners / directors (use form enclosed with this application)
- Completed and signed Guarantor Particulars form for guarantors (use form enclosed in this application)